INSTITUTO TECNOLOGICO SUPERIOR DE MISANTLA
PROGRAMA ANUAL DE ADQUISICIONES
EJERCICIO 2016

PARTIDA	CONCEPTO	PRESUPUESTO AUTORIZADO	ENE	FEB	MAR	ABR	MAY	JUN	JUL	AGO	SEP	OCT	NOV	DIC	TOTAL ANUAL
20000000	**MATERIALES Y SUMINISTROS**	**4,351,874**	**280,174**	**323,300**	**377,800**	**278,700**	**221,300**	**250,800**	**318,300**	**269,300**	**353,800**	**1,183,300**	**221,300**	**273,800**	**4,351,874**
21000000	**MAT. DE ADMINISTRACIÓN, EMISIÓN DE DOCTOS Y ARTÍCULOS OFICIALES**	**2,006,874**	**152,874**	**94,000**	**84,000**	**84,000**	**86,000**	**84,000**	**84,000**	**84,000**	**86,000**	**1,004,000**	**84,000**	**80,000**	**2,006,874**
21100001	MATERIALES Y ÚTILES DE OFICINA	296,874	16,874	0	0	0	0	0	0	0	0	280,000	0	0	296,874
21200001	MATERIALES Y ÚTILES DE IMPRESIÓN Y REPRODUCCIÓN	260,000	20,000	24,000	20,000	24,000	20,000	24,000	20,000	24,000	20,000	24,000	20,000	20,000	260,000
21400001	MAT. Y ÚTILES PARA EL PROCES. EN EQUIPOS Y BIENES INFORMÁTICOS	370,000	10,000	0	0	0	0	0	0	0	0	360,000	0	0	370,000
21500001	MATERIAL PARA INFORMACIÓN	110,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	0	110,000
21500002	SUSCRIPCIÓN A PERIÓDICOS	50,000	40,000	0	0	0	0	0	0	0	0	0	0	10,000	50,000
21500003	MATERIAL CINEMATOGRAFÍA Y AUDIOVISUAL	30,000	6,000	0	4,000	0	6,000	0	4,000	0	6,000	0	4,000	0	30,000
21600001	MATERIAL DE LIMPIEZA	280,000	0	0	0	0	0	0	0	0	0	280,000	0	0	280,000
21700001	MATERIAL DIDÁCTICO	610,000	50,000	60,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	610,000
22000000	**ALIMENTOS Y UTENSILIOS**	**60,000**	**5,000**	**5,000**	**5,000**	**5,000**	**5,000**	**5,000**	**5,000**	**5,000**	**5,000**	**5,000**	**5,000**	**5,000**	**60,000**
22100004	PROD. ALIMEN. PARA EL PERSONAL DERIVADO DE ACTIVIDADES EXTRAORDINARIAS	60,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	60,000
24000000	**MAT. Y ARTÍCULOS DE CONSTRUCCIÓN Y DE REPARACIÓN.**	**530,000**	**27,500**	**30,500**	**111,500**	**30,500**	**31,500**	**30,500**	**111,500**	**30,500**	**32,500**	**30,500**	**31,500**	**31,500**	**530,000**
24200001	CEMENTO Y PRODUCTOS DE CONCRETO	140,000	11,000	12,000	11,000	12,000	11,000	12,000	11,000	12,000	12,000	12,000	11,000	13,000	140,000
24700001	ARTICULOS METALICOS PARA LA CONSTRUCCION	80,000	4,000	6,000	8,000	6,000	8,000	6,000	8,000	6,000	8,000	6,000	8,000	6,000	80,000
24600001	MATERIAL ELÉCTRICO Y ELECTRÓNICO	150,000	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500	150,000
24900001	PINTURAS	160,000	0	0	80,000	0	0	0	80,000	0	0	0	0	0	160,000
25000000	**PRODUCTOS QUÍMICOS, FARMACÉUTICOS Y DE LABORATORIO**	**410,000**	**24,000**	**28,000**	**32,000**	**48,000**	**30,000**	**26,000**	**30,000**	**54,000**	**30,000**	**28,000**	**30,000**	**50,000**	**410,000**
25100001	SUSTANCIAS QUÍMICAS	110,000	10,000	8,000	10,000	8,000	10,000	8,000	10,000	8,000	10,000	8,000	10,000	10,000	110,000
25200001	PLAGUICIDAS, ABONOS Y FERTILIZANTES.	50,000	4,000	4,000	6,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	50,000
25300001	MEDICINAS Y PRODUCTOS FARMACÉUTICOS	40,000	0	4,000	4,000	4,000	4,000	4,000	4,000	0	4,000	4,000	4,000	4,000	40,000
25400001	MATERIALES, ACCESORIOS Y SUMINISTROS MÉDICOS.	70,000	0	0	0	20,000	0	0	0	30,000	0	0	0	20,000	70,000
25500001	MATERIALES, ACCESORIOS Y SUMINISTROS DE LABORATORIO	140,000	10,000	12,000	12,000	12,000	12,000	10,000	12,000	12,000	12,000	12,000	12,000	12,000	140,000
26000000	**COMBUSTIBLES, LUBRICANTES Y ADITIVOS**	**300,000**	**25,000**	**25,000**	**25,000**	**25,000**	**25,000**	**25,000**	**25,000**	**25,000**	**25,000**	**25,000**	**25,000**	**25,000**	**300,000**
26100003	COMBUSTIBLES, LUBRICANTES Y ADITIVOS PARA SERV. ADMVOS.	300,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	300,000
27000000	**VESTUARIO, BLANCOS, PRENDAS DE PROTECCIÓN Y ARTÍCULOS DEPORTIVOS**	**425,000**	**5,800**	**100,800**	**45,800**	**46,200**	**5,800**	**5,800**	**20,800**	**30,800**	**100,800**	**50,800**	**5,800**	**5,800**	**425,000**
27100001	VESTUARIO, UNIFORMES	315,000	5,800	85,800	45,800	6,200	5,800	5,800	5,800	5,800	85,800	50,800	5,800	5,800	315,000
27200001	PRENDAS DE PROTECCIÓN	50,000	0	0	0	25,000	0	0	0	25,000	0	0	0	0	50,000
27300001	ARTÍCULOS DEPORTIVOS	60,000	0	15,000	0	15,000	0	0	15,000	0	15,000	0	0	0	60,000
29000000	**HERRAMIENTAS, REFACCIONES Y ACCESORIOS MENORES.**	**620,000**	**40,000**	**40,000**	**74,500**	**40,000**	**38,000**	**74,500**	**42,000**	**40,000**	**74,500**	**40,000**	**40,000**	**76,500**	**620,000**
29100001	REFACCIONES, ACCESORIOS Y HERRAMIENTAS	130,000	11,000	11,000	11,000	11,000	9,000	11,000	11,000	11,000	11,000	11,000	11,000	11,000	130,000
29100002	MATERIAL PARA TALLERES	100,000	8,000	8,000	8,000	8,000	8,000	8,000	10,000	8,000	8,000	8,000	10,000	10,000	100,000
29400001	REFACCIONES, ACCESORIOS PARA EQUIPO DE COMPUTO	120,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	120,000
29600001	NEUMÁTICOS Y CÁMARAS	130,000	0	0	32,500	0	0	32,500	0	0	32,500	0	0	32,500	130,000
29800001	MATERIAL PARA MANTENIMIENTO DE MAQUINARIA Y EQUIPO	60,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	60,000
29900001	MATERIALES Y SUMINISTROS VARIOS	80,000	6,000	6,000	8,000	6,000	6,000	8,000	6,000	6,000	6,000	6,000	6,000	8,000	80,000
30000000	**SERVICIOS GENERALES**	**6,822,126**	**490,476**	**581,350**	**613,550**	**577,350**	**525,350**	**596,550**	**523,350**	**628,350**	**558,550**	**640,350**	**551,350**	**535,550**	**6,822,126**
31000000	**SERVICIOS BÁSICOS**	**714,000**	**59,000**	**60,000**	**59,000**	**60,000**	**59,000**	**60,000**	**59,000**	**62,000**	**59,000**	**59,000**	**59,000**	**59,000**	**714,000**
31100001	SERVICIO DE ENERGÍA ELÉCTRICA	350,000	29,000	29,000	29,000	29,000	29,000	29,000	29,000	31,000	29,000	29,000	29,000	29,000	350,000
31400001	SERVICIO TELEFÓNICO CONVENCIONAL	240,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	240,000
31600002	SERVICIO DE TELECOMUNICACIONES	60,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	60,000
31700001	SERVICIOS DE CONDUCCIÓN DE SEÑALES ANALÓGICAS Y DIGITALES	40,000	3,000	4,000	3,000	4,000	3,000	4,000	3,000	4,000	3,000	3,000	3,000	3,000	40,000
31800001	SERVICIO POSTAL	12,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	12,000
31800003	SERVICIO DE MENSAJERÍA	12,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	12,000
32000000	**SERVICIOS DE ARRENDAMIENTO**	**90,000**	**5,500**	**10,500**	**5,500**	**9,500**	**6,500**	**9,500**	**5,500**	**10,500**	**5,500**	**9,500**	**6,500**	**5,500**	**90,000**
32200001	ARRENDAMIENTO DE EDIFICIOS Y LOCALES	0	0	0	0	0	0	0	0	0	0	0	0	0	0
32500002	ARREND. DE EQ.DE TRANSP. P/SERV. Y OPERACIÓN DE PROG.PUB	40,000	3,000	4,000	3,000	3,000	4,000	3,000	3,000	4,000	3,000	3,000	4,000	3,000	40,000
32500003	ARREND.DE EQ. DE TRANSP. P/SERVICIOS ADMINISTRATIVOS	30,000	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	30,000
32900001	OTROS ARRENDAMIENTOS	20,000	0	4,000	0	4,000	0	4,000	0	4,000	0	4,000	0	0	20,000
33000000	**SERV. PROFESIONALES, CIENTÍFICOS, TECNICOS Y OTROS SERVICIOS**	**2,447,000**	**206,000**	**201,000**	**191,000**	**229,000**	**193,000**	**207,000**	**191,000**	**231,000**	**189,000**	**204,000**	**201,000**	**204,000**	**2,447,000**
33100000	SERVICIOS LEGALES, DE CONTABILIDAD, AUDITORIA Y RELACIONADOS	800,000	65,000	70,000	65,000	70,000	65,000	70,000	65,000	70,000	65,000	65,000	65,000	65,000	800,000
33100001	ASESORÍAS ASOCIADAS A CONVENIOS O ACUERDOS	1,015,000	88,000	86,000	83,000	86,000	83,000	86,000	83,000	86,000	81,000	86,000	81,000	86,000	1,015,000
33300001	SERVICIOS DE INFORMÁTICA	50,000	0	0	0	20,000	0	0	0	20,000	0	0	10,000	0	50,000
33400001	CAPACITACIÓN	500,000	46,000	38,000	36,000	46,000	38,000	46,000	36,000	48,000	36,000	46,000	38,000	46,000	500,000
33800001	SERVICIOS DE VIGILANCIA	12,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	12,000
33900001	ESTUDIOS DE INVESTIGACIONES Y PROYECTOS	70,000	6,000	6,000	6,000	6,000	6,000	4,000	6,000	6,000	6,000	6,000	6,000	6,000	70,000
34000000	**SERV. FINANCIEROS BANCARIOS Y COMERCIALES**	**604,000**	**2,500**	**46,500**	**45,500**	**55,500**	**45,500**	**75,500**	**45,500**	**55,500**	**85,500**	**45,500**	**55,500**	**45,500**	**604,000**
34100001	SERVICIOS BANCARIOS Y FINANCIEROS	30,000	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	30,000
34500001	SEGUROS DE BIENES PATRIMONIALES	544,000	0	44,000	43,000	43,000	43,000	73,000	43,000	43,000	83,000	43,000	43,000	43,000	544,000
34700001	FLETES Y MANIOBRAS	30,000	0	0	0	10,000	0	0	0	10,000	0	0	10,000	0	30,000
35000000	**SERVICIOS DE INSTALACIÓN, REPARACIÓN, MANTENIMIENTO Y CONSERVACIÓN**	**1,227,126**	**98,226**	**102,100**	**103,300**	**102,100**	**102,100**	**103,300**	**103,100**	**102,100**	**102,300**	**103,100**	**102,100**	**103,300**	**1,227,126**
35100001	CONSERVACIÓN Y MANTENIMIENTO DE INMUEBLES (EDIFICIOS PÚBLICOS)	1,027,126	81,126	86,000	86,000	86,000	86,000	86,000	86,000	86,000	86,000	86,000	86,000	86,000	1,027,126
35200001	CONSERVACIÓN Y MANTTO. DE EQUIPO Y MOBILIARIO DE ADMÓN..	40,000	3,000	3,000	4,000	3,000	3,000	4,000	3,000	3,000	4,000	3,000	3,000	4,000	40,000
35200002	CONSERVACION Y MANTENIMIENTO DE OTROS	20,000	1,600	1,600	1,800	1,600	1,600	1,800	1,600	1,600	1,800	1,600	1,600	1,800	20,000
35300001	CONSERVACIÓN Y MANTENIMIENTO DE BIENES INFORMÁTICOS	40,000	4,000	3,000	3,000	4,000	3,000	3,000	4,000	3,000	3,000	4,000	3,000	3,000	40,000
35500003	CONSERV. Y MATTO. PARA LAS UNIDADES DEST. A SERVICIOS ADMVOS..	90,000	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	90,000
35800001	SERVICIO DE LAVANDERÍA, LIMPIEZA, HIGIENE.	10,000	1,000	1,000	1,000	0	1,000	1,000	1,000	1,000	0	1,000	1,000	1,000	10,000
36000000	**SERVICIOS DE COMUNICACIÓN SOCIAL Y PUBLICIDAD**	**827,000**	**61,250**	**101,250**	**61,250**	**61,250**	**61,250**	**62,250**	**61,250**	**111,250**	**61,250**	**61,250**	**61,250**	**62,250**	**827,000**
36100001	PUBLICACIONES OFICIALES P/DIF. E INFORMACIÓN	377,000	27,250	47,250	27,250	27,250	27,250	27,250	27,250	57,250	27,250	27,250	27,250	27,250	377,000
36100003	OTROS GASTOS DE PUBLICACIÓN, DIFUSIÓN DE INFORMACIÓN.	390,000	29,000	49,000	29,000	29,000	29,000	30,000	29,000	49,000	29,000	29,000	29,000	30,000	390,000
36100004	IMPRESIONES	60,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	60,000
37000000	**SERVICIOS DE TRASLADOS Y VIATICOS**	**560,000**	**46,000**	**48,000**	**48,000**	**48,000**	**48,000**	**46,000**	**46,000**	**46,000**	**46,000**	**46,000**	**46,000**	**46,000**	**560,000**
37100001	PASAJES NACIONALES A SERVIDORES PÚBLICOS	200,000	16,000	16,000	18,000	16,000	16,000	18,000	16,000	16,000	18,000	16,000	16,000	18,000	200,000
37500001	VIÁTICOS NACIONALES A SERVIDORES PÚBLICOS	300,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	300,000
37900001	TRASLADOS LOCALES	60,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	60,000
38000000	**SERVICIOS OFICIALES**	**330,000**	**12,000**	**12,000**	**100,000**	**12,000**	**10,000**	**10,000**	**12,000**	**10,000**	**10,000**	**112,000**	**20,000**	**10,000**	**330,000**
38100001	ATENCION A VISITANTES	80,000	8,000	6,000	6,000	8,000	6,000	6,000	8,000	6,000	6,000	8,000	6,000	6,000	80,000
38200001	ESPECTACULOS CULTURALES	50,000	4,000	6,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	50,000
38200002	ACTIVIDADES CIVICAS Y FESTIVIDADES	80,000	0	0	80,000	0	0	0	0	0	0	0	0	0	80,000
38300001	CONGRESOS Y CONVENCIONES	100,000	0	0	0	0	0	0	0	0	0	100,000	0	0	100,000
38400001	EXPOSICIONES	20,000	0	0	10,000	0	0	0	0	0	0	0	10,000	0	20,000
39000000	**OTROS SERVICIOS GENERALES**	**23,000**	**0**	**0**	**0**	**0**	**0**	**23,000**	**0**	**0**	**0**	**0**	**0**	**0**	**23,000**
39200001	OTROS IMPUESTOS, DERECHOS Y CUOTAS	23,000	0	0	0	0	0	23,000	0	0	0	0	0	0	23,000
50000000	**BIENES MUEBLES, INMUEBLES E INTANGIBLES**	**2,890,000**	**0**	**920,000**	**245,000**	**0**	**0**	**45,000**	**0**	**1,547,000**	**48,000**	**0**	**0**	**85,000**	**2,890,000**
51000000	**MOBILIARIO Y EQUIPO DE ADMINISTRACIÓN**	**1,220,000**	**0**	**500,000**	**200,000**	**0**	**0**	**0**	**0**	**520,000**	**0**	**0**	**0**	**0**	**1,220,000**
51100001	MOBILIARIO Y EQUIPO DE OFICINA	420,000	0	0	200,000	0	0	0	0	220,000	0	0	0	0	420,000
51500001	BIENES INFORMÁTICOS	800,000	0	500,000	0	0	0	0	0	300,000	0	0	0	0	800,000
53000000	**EQUIPO E INSTRUMENTAL MEDICO Y DE LABORATORIO**	**455,000**	**0**	**70,000**	**0**	**0**	**0**	**0**	**0**	**350,000**	**0**	**0**	**0**	**35,000**	**455,000**
53200001	INSTRUMENTAL MEDICO Y DE LABORATORIO	455,000	0	70,000	0	0	0	0	0	350,000	0	0	0	35,000	455,000
56000000	**MAQUINARIA, OTROS EQUIPOS Y HERRAMIENTAS**	**1,077,000**	**0**	**350,000**	**0**	**0**	**0**	**0**	**0**	**677,000**	**0**	**0**	**0**	**50,000**	**1,077,000**
56700001	MATERIAL Y EQ. INDUSTRIAL	377,000	0	0	0	0	0	0	0	377,000	0	0	0	0	377,000
56900003	EQUIPO DE INGENIERIA Y DIBUJO	700,000	0	350,000	0	0	0	0	0	300,000	0	0	0	50,000	700,000
59100000	**SOFTWARE**	**138,000**	**0**	**0**	**45,000**	**0**	**0**	**45,000**	**0**	**0**	**48,000**	**0**	**0**	**0**	**138,000**
59100001	SOFTWARE	138,000	0	0	45,000	0	0	45,000	0	0	48,000	0	0	0	138,000
	T O T A L ...	**14,064,000**	**770,650**	**1,824,650**	**1,236,350**	**856,050**	**746,650**	**892,350**	**845,450**	**2,444,650**	**960,350**	**1,823,450**	**777,650**	**894,350**	**14,064,000**

REVISO

LAE AGUSTIN VIRGEN GALVEZ
JEFE DPTO. SERVICIOS GENERALES

REVISO

C.P. REYES PEREZ Y CANO
DIRECTOR DE SERVICIOS ADMINISTRATIVOS

AUTORIZO

DR. JOSE ALBERTO CAYETANO GARCIA
DIRECTOR GENERAL